

Government of the People's Republic of Bangladesh  
Ministry of Information  
Admn-4 Section  
Bangladesh Secretariat, Dhaka  
[www.moi.gov.bd](http://www.moi.gov.bd)

No-15.00.0000.018.25.005.17-503

Date : 11 December 2017

To : Chief Accounts Officer  
Cabinet Division  
CGA Building, Dhaka.

**Subject: Sanction for official visit of Hon'ble Minister for Information to Geneva, Switzerland from 18-21 December 2017 to attend the "12th Annual Meeting of the UN Internet Governance Forum (IGF)".**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of Mr. Hasanul Haq Inu, Hon'ble Minister, Ministry of Information for his visit to Geneva, Switzerland from 18-21 December 2017 (excluding travel time) to attend the "12th Annual Meeting of the UN Internet Governance Forum (IGF)". Mir Akram Uddin Ahammad, Senior Information & Public Relations Officer and Md. Shazzad Hossain, Personal Assistant to the Hon'ble Minister will accompany him on this tour under the terms and conditions stated below:

- a. The period will be treated as on duty;
  - b. They will draw their pay and allowances in local currency;
  - c. Airfare, hotel, daly allowance,transit and terminal charges for the visit of the Hon'ble Minister Tk 6,47,437/-(Six lac forty seven thousand four hundred thirty seven only) will be borne by the Cabinet Division from its budget allocation for the Financial Year 2017-2018. Airfare, hotel, daly allowance,transit and terminal charges of Mir Akram Uddin Ahammad Tk 3,20,970/-(Three lac twenty thousand nine hundred seventy only) will be borne by the Press Information Department from its budget allocation for 2017-2018. Mr. Md. Shazzad Hossain, PA to the Hon'ble Minister will accompany him at his own cost.
  - d. They will not stay abroad beyond the approved period;
  - e. They will submit a report within 7 (Seven) days of their return.
2. This order is issued with the approval of the competent authority.

sd/-  
(Nasrin Parvin)  
Senior Assistant Secretary  
Phone- 9567101  
[admin4@moi.gov.bd](mailto:admin4@moi.gov.bd)

P.T.O




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Copy forwarded for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
5. Secretary, Ministry of Foreign Affairs, Dhaka .
6. H.E the Ambassador, Bangladesh Embassy in Switzerland, Bangladesh Secretariat, Dhaka
7. Principal Information officer, Press Information Department, Dhaka.
8. Director General, Immigration & Passport, Dhaka.
9. P.S. to the Hon'ble Minister, Ministry of Information, Dhaka.
10. Director, Hazrat Shajalal International Airport, Dhaka.
11. Mir Akram Uddin Ahammad, Senior Information and Public Relations Officer to the Hon'ble Minister, Ministry of Information, Dhaka.
12. P.S. to the Secretary, Ministry of Information, Dhaka.
13. Officer-in-Charge (Immigration), Hazrat Shajalal International Airport, Dhaka.
14. Chief Accounts Officer, Ministry of Information, CGA Building, Dhaka.
15. System Analyst, Ministry of Information, Bangladesh Secretariat, Dhaka (**with a request to upload the order in Ministry's website**).
16. Accounts Officer, Ministry of Information, Bangladesh Secretariat, Dhaka.
17. Mr. Md. Shazzad Hossain, P.A to the Hon'ble Minister, Ministry of Information, Dhaka.
18. Protocol Officer, Ministry of Information, Dhaka.
19. PA to Additional Secretary/ Additional Secretary(Broadcast)/Additional Secretary (Development)/Additional Secretary(Admin&Film)Ministry of Information, Dhaka.

  
11.12.2017  
(Nasrin Parvin)

Senior Assistant Secretary